

Apply for Provisional Certificate and Consolidated Grade Card:

- 1. Application for Provisional Certificate (Available in the Examination section)**
- 2. Xerox copy of SSC memo (Self attested)**
- 3. Xerox copy of Intermediate memo. (Self attested)**
- 4. Xerox copy of Degree PC/OD (for PG Students).**
- 5. Xerox copies of all semester Grade memo (Reg./Suppl.)**
- 6. Xerox copy of Aadhaar card (Self attested)**

Procedure for Name Correction in Grade Cards:

- 1. Filled application form with necessary details (download from website).**
- 2. Attested copy of SSC certificate.**
- 3. Original Grade Cards.**
- 4. Prescribe fee receipt.**

Procedure for Name Correction in Consolidated Grade Card:

- 1. Filled application form with necessary details (download from website).**
- 2. Attested copy of SSC certificate.**
- 3. Original CGC.**
- 4. Prescribe fee receipt.**

Procedure for Duplicate Grade Cards:

- 1. Filled application form with necessary details (download from website).**
- 2. Xerox Copies of Grade Cards.**
- 3. Prescribe fee receipt.**